

Mayor Kilpatrick called the Agenda Meeting to order at 10:16 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 14, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher(via electronic communications), Novak, Onuoha, Roberts

Absent: None

Others Present: Victoria Kilpatrick, Mayor  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) **License Renewal Applications for 2023** covering  
Barber and Beauty Shops, Motels, Temporary Trailers and  
Junk Yards.

- Resolution.

C) Application for Change in Corporate Structure PRCL #1219-33-044-007  
Facility Concession Services, LLC t/a Starland Ballroom for location  
570 Jernee Mill Road, Sayreville, NJ.

- Approved.

D) Committee Reports:

- 1) Wished everyone a Happy Thanksgiving.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board minutes of September 21, 2022 and  
October 5, 2022.

- Seconded by Councilwoman Roberts.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before the Old Bridge Township Council on November 14, 2022 regarding Ordinance #2022-29, Ordinance #2022-31(Land Development Ordinances) and Ordinance #2022-35 (Manzo Boulevard I Redev. Plan).

- Seconded by Councilwoman Roberts.

C) Received the following **Planning Board Resolution** which was memorialized on November 2, 2022:

- 1) Gillette Enterprises – Minor Subdivision  
Block 59.01, Lots 1.02 & 1.03, 259 Jernee Mill Road.

- Seconded by Councilman Conti.

D) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports: NONE**

B) Request for authorization to advertise for the receipt of **bids for abandoned vehicles.**

- Resolution.

C) **Request to Travel** received from:

- 1) Morgan Fire House to attend a Santa Run in Middletown on December 19, 2022 from 5pm-11pm.

- Approved.

D) Application for membership as a Firefighter received from the following:

- 1) Alex Medina accepted by President Park Fire Co. No. 1 at their October 3, 2022 meeting.

- Approved.

E) Committee Reports:

- 1) Thanked Borough Engineer for setting up a meeting with Morgan 1<sup>st</sup> Aid and the developer.
- 2) Thanked the Police Department.
- 3) Wished everyone a Happy Thanksgiving.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Rent Leveling Board minutes of November 8, 2022.

- Seconded by Councilwoman Roberts.

B) Committee Reports:

- 1) Commented on the Veteran's Day Celebration.
- 2) Shade Tree Plantings.
- 3) Wished everyone a Happy Thanksgiving.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Environmental Commission minutes of September 6, 2022.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Commented on the community garden.
- 2) At an Environmental Commission meeting there was a speaker from Lower Raritan Watershed Partnership.
- 3) No hunting allowed on Weber Avenue.
- 4) Wished everyone a Happy Thanksgiving.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports: NONE**

B) Applications for Special Event received from the following:

- 1) Waynes Auto Body to hold a Toys for Tots Charity Car Show at 1938 Highway 35, South Amboy on December 4, 2022 from 9am-12pm.

-Approved.

C) Committee Reports:

- 1) Reported on various Recreation events.
- 2) Thanked everyone who worked on her election campaign.
- 3) Soup Kitchen 411 just finished 10 weeks of giving out over 2,000 meals.
- 4) Thanked Senator Vitale for coming to clarify that no negligent behavior was associated with the Jerry Ust Recreation Complex grant.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Commented on the Veteran’s Day event.
- 2) Christina Burt was honored by the Ladies in Law Enforcement on November 4<sup>th</sup>.
- 3) Read a statement about hate not being welcomed in Sayreville.

➤ **BUSINESS ADMINISTRATOR – Denise Biancamano**

**- Admin. & Finance**

- 1) Review and approval of 2023 Council Meeting Schedule.

-Approved.

- 2) Authorization to renew Reliance Insurance Group, LLC (a division of Acrisure) as our insurance broker for health services for the year 2023.

-Resolution.

- 3) Authorization to execute a contract renewal with North American Insurance Management Corp. to serve as Risk Management Consultants for the year 2023.

-Resolution.

**- Planning & Zoning**

- 1) Discussion on the banning of Smoke and Vape Shops.
- 2) Authorization for Heyer, Gruel & Associates to prepare a Master Plan Reexamination Report in two phases at a fee not to exceed \$68,000.00.

-Resolution.

- 3) Authorization to advertise for bids for Code Enforcement Siding and Window Replacement.

-Resolution.

**- Public Safety**

- 1) Authorization to appoint Joseph Monaco to Lieutenant in the Police Department, retroactive to October 25, 2022.

-Approved.

- 2) Authorization to appoint Brian Szkodny to Sergeant in the Police Department, effective November 16, 2022.

-Approved.

- 3) Authorization to appoint Carol Womack and Laura Krzykowski from Clerk 1 to Records/Support Tech 2 in the Police Department, effective January 1, 2023.

-Approved.

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- 4) Authorization to appoint Debra Turner from Clerk 1 – Part-Time to Clerk 1-Full-time in the Police Department, effective January 1, 2023.

-Approved.

- 5) Authorization to renew E-Ticket License with Gold Type Business Machine through NJ State Contract 17-Fleet-00716 in an amount not to exceed \$25,000.00.

-Resolution.

- 6) Authorization to use a competitive contracting process for the procurement of Custodial Services at the Public Safety Complex.

-Resolution.

- 7) Authorization to rescind Resolution #2022-261 to Motorola in favor of awarding a contract to Axon Enterprise, Inc. for the provision of in-car cameras through NJ State Contract 17-Fleet-00738 in an amount not to exceed \$101,400.00.

-Resolution.

- 8) Authorization to purchase eight (8) 2023 Chevy Tahoes from Mall Chevrolet through ESCNJ Contract 20/21-19 in an amount not to exceed \$360,467.70.

-Resolution.

- 9) Authorization to award a contract to East Coast Emergency Lighting for lights and sirens on eight (8) 2023 Chevy Tahoes through NJ State Contract 17-Fleet-00761 in an amount not to exceed \$163,006.42.

-Resolution.

- 10) Authorization to award a contract to Motorola for VESTA 9-1-1 system through NJ State Contract T0109/A83909 in an amount not to exceed \$194,095.28.

-Resolution.

- 11) Authorization to call for a Certified List for Patrolmen from the Dept. of Personnel.

-Approved.

**- Public Works**

- 1) Authorization to appoint Joseph Gottstine from Laborer 1 – Part-time to Laborer 1 – Full-time in the Department of Public Works, effective November 16, 2022.

-Approved.

- 2) Authorization to appoint Jean Jackowski to Clerk 1 – Part-time in the Department of Public Works, effective November 16, 2022.

-Approved.

- 3) Authorization to appoint Jonathan Szabo to Laborer 1 – Part-time in the Department of Public Works, effective November 16, 2022.

-Approved.

- 4) Authorization to purchase three (3) 2022 Ford Pick Up trucks from Malouf Ford-Lincoln Inc. in an amount not to exceed \$200,348.37.

-Resolution.

- 5) Authorization to use a competitive contracting process to procure Landscape Maintenance Services.

-Resolution.

**- Recreation**

**- Water & Sewer**

- 1) Authorization to award a non-fair and open contract to Core & Main LP for the provision of Sampling Stations in an amount not to exceed \$38,000.00.

-Resolution.

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution.

-Resolution.

- 2) Authorization to cancel outstanding checks.

-Resolution.

- 3) Authorization to cancel old outstanding Capital Ordinances.

-Resolution.

- 4) Authorization to amend the 2022 Local Municipal Budget for the following:  
-FY 222 Microgrant: Community Policing Development Program \$175,000.00

-Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) Golden Age Development Group, LLC Site Plan – Bond Release Request (Report Attached).

-Resolution.

- 2) 2021 Roadway Paving and Reconstruction Project – Phase I – Change Order (Verbal Report).

-Resolution.

- 3) Leasing of Two (2) Locations for Antennae Space on the Pulaski Avenue Water Storage Tank – Receipt of Bids (Verbal Report).

-Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There we no comments.

**Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:54 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_